



~ *CONSTITUTION* ~

ARTICLE I – NAME

This organization shall be known as the Oakland County Fire Prevention Society (herein after referred to as the OCFPS).

ARTICLE II – OBJECTIVES

The object of this organization shall be to bring forth problems of mutual interest in the field of Fire Prevention within the county, and to exchange ideas and learn from the experiences of each other in these matters, so that we may fulfill more fully, the duties and responsibilities our individual superiors have delegated us.

Members of OCFPS are available to serve in an advisory capacity to any organization throughout the county.

ARTICLE III - MEETING

This organization shall meet each month as outlined in the By-Laws.

ARTICLE IV – ORGANIZATION

All proceedings of this organization shall be under the direction of the President, or as outlined in the By-Laws in his/her absence.

The duties of the officers shall be assigned according to the titles of their respective office.

The trustees shall be responsible for the sound financial practices of the organization, and cause to be audited, when called by two of the three, or at any meeting of this organization – but not less than one (1) audit per year, prior to the election of new officers.

ARTICLE V – MEMBERSHIP

Any municipality, corporation, industry, or individual (s) engaged in the protection of life and property from the hazards of fire, shall be eligible for membership in this organization, with the approval of a majority of the membership present at any scheduled meeting. The membership of this organization shall be divided into four (4) classes: Active, Life, Honorary, and Associate.

SECTION 1: Active Members shall consist of the following: any organized fire department individual charged by a municipality with the responsibilities of prevention, control, and suppression, and any persons affiliated with any fire fighting, fire prevention, fire insurance, fire underwriting, or allied fire safety, education, research, research or fire training organization, school firm, or corporation. Active members shall be accorded all the rights and privileges of the organization and its functions.



~ *CONSTITUTION* ~

SECTION 2: **Life Members** shall be approved by the membership, and shall be accorded all the rights and privileges of an active member.

SECTION 3: **Honorary Members** shall be sponsored by the membership and approved by the executive board. Honorary members shall not have voting privileges or hold elected office, but may, at any time, apply for active membership.

SECTION 4: **Associate Membership** is available to anyone who would like to attend the meetings (for information), but would not have voting privileges. \$10.00/year/person will be assessed at the first meeting for the current year that said individual attends. Each calendar year would require the assessment. An associate member may apply for active membership at any time.

ARTICLE VI – AMMENDMENTS

This constitution and By-Laws may be amended in the following manner:

1. At any meeting attended by 50% +1 of the voting membership present, or,
2. At the first meeting following a scheduled meeting where the membership is notified of a pending change to be voted on, and with the approval of 50% +1 of the voting membership present.

ARTICLE VII – VACANCIES

SECTION 1: Any vacancy occurring in any committee shall be filled by the President.

SECTION 2: Vacancies occurring in any elected office of OCFPS shall be filled by the Executive Committee.

ARTICLE VIII - VOTING

SECTION 1: To be eligible to vote, a person shall be a current, due paying member or a life member.

SECTION 2: All required votes shall pass or fail by at least 50% +1 of the voting membership present.



~ *BY-LAWS* ~

Meetings shall be held on the fourth Tuesday of each month (except July) at 12:00 PM at any location mutually agreeable to the membership present.

ARTICLE I:

All meetings shall be conducted according to "*Roberts Rules of Order*".

ARTICLE II – ELECTION OF OFFICERS

Election of officers shall be conducted in December of each prescribed year by voting members present at said meeting. Terms of office shall be for two (2) years, beginning in January 2001.

Nominations shall be from voting members. *Nominations shall be submitted during the November meeting. Elections will be held during the December meeting.*

Voting members and life members shall have the right to vote in said election of officers.

ARTICLE III – DUES

SECTION 1: Annual membership dues of OCFPS are hereby established as follows:

- A. **Active Members:** \$20.00 per department or organization (which includes one member) and \$10.00 per additional member from said department or organization. (Example: 1-member \$20.00, 2-members \$30.00, 3 members \$40.00, etc.)
- B. Dues shall be due and payable in February of each year. Dues for new members shall be payable with their "Application for Membership". Should any application be rejected, the money so received shall be returned to the applicant.
- C. **Honorary members and Life members** shall be exempt from all dues.
- D. Any member of this society, who has not paid his/her dues by April 1st of the year in which they are due, shall be considered delinquent. The Secretary shall notify delinquent members in writing. After delinquent notice is given, if at the end of 30 days such member has not paid said dues, he/ she shall be removed from the membership roll. He / she may reapply for membership, provided dues accompany the application.
- E. There shall be no monetary assessment, special or otherwise, unless voted upon at a regular meeting of OCFPS; majority vote of those voting members present is required for approval.

Date: 3/25/08

Revision Date: 11/26/02